

Haven - Sent Community Services and Veteran Assistance

Conflict-of-Interest Disclosure Form and Policy

(Adopt via board resolution; require annual signatures from board, officers, employees, volunteers; submit with ESG RFAs to CoCs like HN.

Policy Summary Disclose any financial interests (e.g., employment, family ownership in veteran assistance providers, trailers, rentals) or roles in CoC-funded entities. Recuse from discussions/votes on conflicted matters; document in minutes. No personal/org financial benefit from ESG funds without HUD waiver Disclosure Form Instructions: Complete annually or upon changes. Check one and the details below. Retain for audits.

ATTESTATION OF NO CONFLICT

I affirm that no actual/apparent conflicts exist that impair impartiality in CoC/ESG decisions (e.g., no board role influencing Heaven Sent funding, no family vendor ties). If conflict arises, I will recuse and notify leadership.

Name: _____

Position: _____

Date: _____

Signature: _____

DISCLOSURE OF INTEREST (Required if agency receives/seeks CoC funds)

List agencies/projects/ relationships: _____ (e.g., Board of Veteran Outreach Inc.; will recuse on their ESG ranking

(e.g., Family owns trailer supplier for triage centers) Recusal Plan: I will abstain from quorum/votes on listed items and disclose in meetings.

Name: _____ Position: _____

Date: _____

Signature: _____